

# 2016-17 LCAP Survey Instructions

Orange Unified School District Local Control and Accountability Plan needs to have stakeholder input annually so we can draft a plan based on the needs of our entire district. We look forward to reading your responses to update and develop our 2016-2019 LCAP.

The due date for responses is **12/16/16**

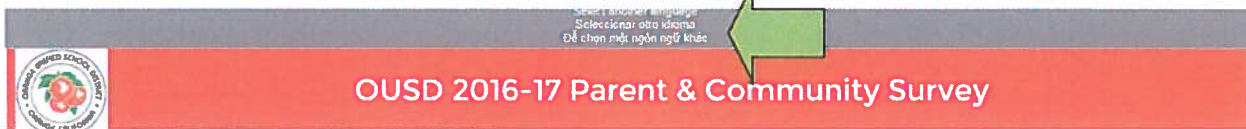
1. On our main page of our website find the orange banner on the upper left that says "LCAP Survey:"



2. Click the banner and it takes you to the LCFF Page. This should pop up. If it does not, scroll down a bit:



3. Parents and community members please select the parent and community survey to complete. On the Welcome Page of the survey, there is an option to select Spanish or Vietnamese either on the top margin or on the lower part of the screen as shown below.



Greetings!

Your participation in the following survey is requested to help us determine how effective OUSD is in achieving its Local Control and Accountability Plan (LCAP) goals. This survey should take less than 15 minutes to complete. All information you provide is anonymous and individual responses will be kept confidential. It will only be viewed by authorized staff for use in the evaluation of the District's progress in achieving our LCAP goals. We hope you will answer every question honestly, but you may skip any question you do not wish to answer.

If you have any questions about this survey please contact Elena Rodriguez, Administrative Director of Accountability and Special Programs, at [specialprograms@orangeusd.org](mailto:specialprograms@orangeusd.org) or (714) 628-4539.

Thank you  
Orange Unified School District

[Disponible en Español \(clic aquí\)](#)  
[Có sẵn trong tiếng Việt \(bấm vào đây\)](#)

4. Please use the "next" button at the bottom of each page to forward through the survey and use the "submit" button at the end of the survey.

- There are dialog boxes that will open up if a response is, "disagrees", "strongly disagrees" or has "no opinion." There is a final question that is open-ended with a character limit of 500 words.

We anticipate the surveys will take no longer than 15 minutes to complete.

We have set up a dedicated LCAP email [specialprograms@orangeusd.org](mailto:specialprograms@orangeusd.org) and phone line (714) 628-4539 in case there are questions or concerns regarding the survey. The messages will be monitored by our Accountability and Special Programs team. Thank you!!